
Name (please print)

NetID

For additional information on Satisfactory Academic Progress standards, refer to the policy at ewu.edu/financialaid.

Appeal Instructions:

Deadline: Appeals must be received in our office by close of business, 5:00 p.m. on the 10th class day to be considered for the current term. Appeals submitted after the 10th day of the term will be considered for the next term. Financial aid cannot be reinstated for a prior term.

Please submit the following:

1. This SAP appeal form signed at the bottom
2. Typed responses to the following questions attached to this form. **Handwritten responses will not be accepted.**
 - a. What were the circumstances which contributed to you not meeting one or more of the Satisfactory Academic Standards? Describe in detail how they related to your inability to be academically successful.
 - b. How have these circumstances been resolved and what steps have you taken to ensure your future academic success?
3. Attach all pertinent documentation to corroborate your answers to the above questions. **Documentation is required for all appeals.** Appeals submitted without documentation will be considered incomplete and not reviewed until documentation has been received.

Mandatory Employee Reporting for Sexual Harassment and Sexual Misconduct: Except for licensed professionals in CAPS, all university employees who become aware of an incident or complaint of sexual harassment or sexual misconduct involving a student must report the incident to the EWU Title IX Coordinator or Deputy Title IX Coordinator within 24 hours of becoming aware of the matter. Information submitted in your appeal is subject to this mandatory reporting requirement.

By signing this appeal, I understand it is my responsibility to fully explain the circumstances that caused my suspension and to submit all pertinent documentation for the committee to review. I understand that if my appeal is denied, or if I am not in good standing on all standards at the end of my probationary term, I will remain ineligible for aid consideration until I regain good standing, at my own expense, in each of the standards that are relevant to me. **Signatures must be handwritten.**

Student Signature

Date

Daytime Phone

Financial Aid and Scholarship Office

Submission Methods

Fax: 509.359.4330 | Mail: 333 Eagle LN 102 Sutton Hall, Cheney, WA 99004

SAPAP